

CBH Board of Directors, Board meeting minutes
South classroom, CBH
JULY 9, 2019

Present:

Amy Abramson, Steve Cohen, Elisabeth Dubin, Carmia Feldman, Aron Katz, Barry Klein, Janet Saunders, Mitch Singer, Eileen Spoth, Scott Weintraub.

Absent: Bonnie Berman, Steve Cohan, Shoshana Zatz.

Quorum: Yes.

Also present: Hollie Malamud, Trudi Schwarz, new director of Gan Haverim.

D'var Torah presented by Eileen.

Minutes:

Motion: Minutes of May 14, 2019 be approved. Seconded. Passed.

Motion: Minutes of June 9, 2019 be approved with correction. Seconded. Passed.

Motion: Minutes of Closed session of May 14, 2019 be approved. Seconded. Passed.

Consent Calendar: None.

Executive Committee Report: Steve Cohen.

Introduction of Board members, Operational documents signed (Conflict of Interest, Brit), Sign-ups for D'Var Torah and B'nai Mitzvahs. Review of Volunteer information page.

Members are asked to be "Greeters" at services at least once each quarter on Friday night or Saturday; Hollie will send out sign-up information; some training will be provided.

Overview, looking forward:

- For consent items, these matters will be listed on the Agenda and a vote will be taken as to whether they can be approved without discussion. If approved, fine. If not approved, the item will be placed on the Agenda.
- For Partners who are present and wish to address the Board on issues not on the Agenda, they can speak briefly at the beginning of the meeting. If their issue is on the Agenda, they will have opportunity when that matter is considered.
- While we plan to end each Board meeting by 9:00, it may sometimes be necessary to proceed until 9:30. Start time will continue to be 7:00 with 6:45 snack/prep time. We will try to be as efficient as possible.
- Board members will have name plates. When you wish to speak, please turn your name plate to the vertical position instead of raising your hand or interrupting. Comments should be limited in time and a timer will be used with a one minute warning.
- The Executive Committee meets one week prior to the Board meeting. If you have a new idea (something not on the Agenda or something tangential to an Agenda item), please submit that idea to the Executive Committee prior to raising it at a full Board meeting.

- When a matter is under preliminary discussion under the Agenda, at some point someone will make a motion. Chair will ask for a second on the motion and then ask if there is any further discussion. Next step is for someone to call the question. Chair will ask: In favor? Opposed? Abstentions?
- For reports, Rabbi, Hollie and Ardyth will prepare written reports. If they wish, they can note items of particular interest but there is no need to read the report at the meeting because Board members will have reviewed those reports previously.

Reports:

Rabbi's report: No report.

Executive Director's report: (Hollie). (See also written report, attached to agenda.)

Welcome to Trudi Schwarz, the new director of Gan Haverim. Gan Haverim parents are naturally concerned about security; training and other safety measures are in progress. The new CBH website is in place with a soft launch, and will be fully in place in August. A response from Homeland Security as to the grant request is expected in September.

Treasurer's report: (Amy). (See also written report, attached to agenda.)

The Rabbi has designated the amount of \$50,000 from his compensation as parsonage. A policy regarding Reserve Accounts will be finalized for next year's budget.

Policies and Procedures committee:

Motion: The following provision be adopted:

BOARD COMMITTEES

1. **Continuity.** Once the Board has created a Board committee, that committee shall continue to exist as a Board committee until the committee is affirmatively dissolved by the Board.

Once the Board has appointed a person to serve on a Board committee, that person shall continue to be an appointed member of that committee until (a) the person resigns from the committee, (b) the person becomes ineligible to serve on the committee, or (c) the Board appoints a replacement member.

Motion: Seconded. Passed. No abstentions.

Motion: The following provisions be adopted:

2. **Board liaisons.** When the Board creates a Board committee, it shall concurrently designate a member of the Board to serve as Board liaison to that committee. Thereafter, that designee shall continue to be the appointed Board liaison to that committee until (a) the designee resigns from the committee or resigns as Board liaison to the committee, (b) the designee becomes ineligible to serve as Board liaison to the committee, or (c) the Board appoints a replacement liaison.

3. **Chairs.** When the Board creates a Board committee, it shall concurrently appoint the designated Board liaison as a provisional chair of that committee. Thereafter, at the first meeting of that committee, unless the Board directs otherwise, the members of the committee shall select from among its members a non-provisional chair, which may but need not be the Board liaison to the committee.

Motion: Seconded. Passed. No absentions.

On-going business:

Motion: The Board create a Committee on Committees, comprised of Barry, Steve CohEn, Carmia, and Aron. Seconded. Passed. No abstentions.

Planning for the Board retreat is in progress. Program to include "Big Ideas," i.e., our aspirations, along with the matters that must be done.

ANNOUNCEMENTS:

Security training, July 24 or 25, Board members, senior staff and staff.

Training/orientation as to Board responsibilities and roles at the next Board meeting, August 13, provided by Raffi Moore and/or Sheri Porter.

NEXT BOARD MEETING: Tuesday, August 13, 2019. 6:45 - 9:00 CBH

D'var Torah and snacks by Amy.

B'nai Mitzvah presentations: August 17, 2019. Carmia for Leo Singer.

RETREAT: September date to be announced.

Meeting adjourned at approximately 9:26 pm.

Minutes submitted by Janet Saunders

Minutes approved at Board meeting on August 13, 2019.